

## Pandemic Operations Technology Committee

### July 22 Agenda and Notes

Present: Charlie Gerke, Mark Meier, Matt Mitchell, Chad Busarow, Cerissa Harper

1. Update on Canvas “onboarding” process and timeline – We are in week 4 of our 6-week onboarding process; MSD tech crew has completed required documentation and is waiting for PowerSchool to complete their end of the Canvas-PowerSchool integration. Following this step we should be able to allow teachers access their canvas accounts. Most of the MSD Staff “Train the Trainer” volunteers have been identified and submitted to Canvas.
2. Status/assessment of devices for students and teachers for remote learning – what info do we have and what do we need to know? – We discussed parent expectations regarding remote learning and decided that part of our task as a tech committee would be to identify what equipment every classroom teacher needs to deliver live virtual instruction on a regular schedule, will provide a back-up for a substitute teacher when needed and supports the Blended Learning approach made possible through the Canvas platform.
3. Access/connectivity issues - There is ongoing concern regarding educational access/equity for those families who do not have internet service at home. The stop gap measures used during the spring closure were helpful but not adequate for full remote instruction should that become necessary.
4. Tasks/assignments for committee members - Cerissa will contact Spectrum and other local ISP’s to see if any are willing and able to provide discounted internet connection and service during the 20-21 school year. Tech crew will identify and price out a web/document cam/microphone combination that is compatible with teacher desktops, laptops and ChromeBooks (should those need to be used by a teacher while at home). Charlie will meet with MSD Business Manager to get status update on possible funds for equipment purchase.
5. Other? Next meeting is scheduled for **7.28.2020 at 9:30 a.m.** It is anticipated we will have additional members for the next meeting.